TRANSLATOR
Tompkins County

Department: Tompkins-Seneca-Tioga BOCES
Classification: Non-competitive
Labor Grade: 0
Approved: 0
By: AF Commissioner of Personnel

MINIMUM QUALIFICATIONS: Applicants must be fluently bi-lingual and have a knowledge/background of working with individuals for whom English is a second language.

Tompkins County is Committed to Equity and Inclusion. We encourage those with similar values to apply.

DISTINGUISHING FEATURES OF THE CLASS:

An incumbent in this position must be bi-lingual. The duties will consist of assisting individuals from various foreign countries to assimilate into American society by interpreting/translating and reverse interpreting/translating oral and written forms of communication. These translating duties are performed in a variety of settings, on an as-needed basis, and help these individuals mainly by explaining American systems and by facilitating the communication process. The incumbent will perform any related duties as required.