

OCCUPATIONAL THERAPIST

Tompkins County

Department: Tompkins-Seneca-Tioga BOCES

Classification: Competitive

Labor Grade: Full-time Temporary â 8 week position; Hours Per Week: 36.25; Salary Or Wage: 45,200 F/T rate â pro-rated based on time worked

Approved: 08/20/85

Revised: 01/19

By: AG Commissioner of Human Resources

MINIMUM QUALIFICATIONS:

At the time of application, the candidate must possess a current NYS license and registration, or a limited permit to practice, in the title of Occupational Therapist in New York State. If the nominee possesses only a limited permit, he or she must become fully licensed and registered within one year from the date of permanent appointment.

Tompkins County is committed to Equity and Inclusion. We encourage those with similar values to apply.

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position involving responsibility for developing a plan of treatment involving exercise, manual arts and handicraft for pupils assigned to an occupational therapy program. Working cooperatively with the school district Committee on the Handicapped and school/BOCES professional staff, the therapist analyzes and selects activities that should result in mental and physical improvement of pupils. May supervise Occupational Therapy Assistants, Occupational Therapy Aides or other staff as assigned. The incumbent will perform all related duties as required.

TYPICAL WORK ACTIVITIES:

Instructs pupils in handicrafts, educational or hobby interests planned and administered for diversion, concentration, and improvement of vocational aptitudes; Supervises and administers special exercises to improve pupils' physical disabilities with emphasis on preparation for vocational experiences; Consults with local Committees on the Handicapped and professional staff in school districts about the capacity and needs of pupils; Maintains supplies, materials and equipment; requisitions materials; makes recommendations for purchasing equipment; Keeps accurate, correct records on aptitudes and progress of pupils; Writes appropriate segments of the Individualized Education Program (IEP) for pupils receiving occupational therapy.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the principles, methods, materials and equipment used in occupational therapy; Good knowledge of materials and equipment required for progressive therapy programs; Ability to apply principles and practices of occupational therapy; Ability to plan, direct and lay out activities adapted to pupils' specific disabilities; Ability to keep accurate, correct records; Physical condition commensurate with the demands of the position.