Graduation from high school or possession of a high school general equivalency diploma.

**SPECIAL REQUIREMENTS:**

The candidate must possess an EMT level II or III certification at the time of application and maintain such certification throughout the duration of employment.

The candidate must possess a valid Class D New York State Drivers License at the time of application and maintain such license throughout the duration of employment.

Tompkins County is Committed to Equity and Inclusion. We encourage those with similar values to apply.

**DISTINGUISING FEATURES OF THE CLASS:**

An employee in this class shall be certified as an EMT and will assist Paramedics in the performance of their life saving duties. The Critical Care Technician is also responsible for the safe and efficient operation of an emergency vehicle delivering Paramedics to the scene and victims to the hospital. An incumbent will be required to safely operate an emergency vehicle, assist Paramedics in the performance of their duties and may be required to operate a variety of equipment and extraction and other rescue apparatus. Knowledge of the operation of a personal computer and associated software is required. When not driving or assisting Paramedics on the scene, the employee will perform routine clerical duties involving the use of a computer, daily routine maintenance on the emergency services vehicles, associated apparatus, and building and grounds. The incumbent will work under the general direction of the Emergency Services Commissioner and the direct supervision of Emergency Medical Services Director. An employee in this class is generally not required to supervise others. The incumbent will perform all related duties as required.

**TYPICAL WORK ACTIVITIES**

Operates a specially equipped vehicle responding to medical emergencies and assists Emergency Medical Technicians and Paramedics in the provision of advanced life support services; Assists Emergency Medical Technicians and Paramedics working with accident and other emergency victims with extrication, splinting and immobilization, administration of oxygen, suctioning, insertion of airways, homeostasis, cardiopulmonary resuscitation, emergency childbirth, electrocardiogram monitoring, injections, antishock suit, defibrillation, etc.;

Applies learned techniques and knowledge to effect the rescue and safety of persons trapped in vehicles, stranded, marooned or endangered by unusual circumstances;

Keeps records of emergency calls, patient treatment and problems encountered and solutions rendered in the course of duty;

Maintains the equipment in specially equipped medical emergency vehicles in appropriate operating condition;

Maintains a medical emergency vehicle and/or large scale fire fighting vehicle in appropriate operating condition;

Maintains building and grounds;

Participates in emergency medical training of other police, ambulance personnel and members of the community;

Assists with public information and education activities;
Participates in all in-service and external training necessary (as determined by the Emergency Services Commissioner or his/her designee) to keep abreast of the Emergency Services field;

The employee is expected to maintain a physical condition conducive to the safe and effective performance of the strenuous duties of one who supports a Paramedic in their life saving efforts;

Maintains stations, equipment and living quarters in good condition.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of, and skill in administering CPR;

Good powers of observation;

Working knowledge of the routine maintenance and minor repair of motor vehicles;

Ability to operate two-way radio equipment;

Ability to perform calmly and efficiently in crisis situations;

Ability to accurately manipulate an alphanumeric computer keyboard to maintain records and prepare reports;

Ability to understand and follow oral and written instructions;

Physical strength adequate to lift and move unconscious patients;

Ability to operate an assigned vehicle in emergency driving conditions;

Ability to climb ladders;

Willingness to work nights, weekends, holidays, and assigned shifts;

Willingness to work with unpaid volunteers who will be performing the same functions as paid personnel; Willingness to assist in training activities for both paid and volunteer personnel;

Willingness not to smoke during "on duty" hours;

Willingness to maintain vehicles, equipment and quarters in good condition;

Physical condition commensurate with the demands of the position.